TUM Postdoc Workshops
Winter semester 2020/2021
Support Program for Postdocs at TUM

Dear Postdocs,

Since 2019, the TUM Talent Factory has expanded its support activities for postdoctoral researchers at TUM. In addition to our focus on recruiting international postdocs for TUM via the Research Opportunities Week and supporting researchers who are planning to apply for third party funding, we are very excited that we are now able to offer a broad range of transferable skill workshops and a new online talk series, the Postdoc101 series.

With the TUM Postdoc101 Series, we want to provide you with relevant information about a variety of topics that are of particular importance for postdoctoral researchers. The talk series will take place on most Wednesdays during the winter semester 2020-2021 between 4-6 pm. The program will be announced at the beginning of November.

We invite all postdocs at TUM to register for these workshops and talks series. If you have further ideas, which content and format would be helpful for postdoctoral researchers, please contact us anytime via postdoc-application@tum.de. You also find information about other points of contact at TUM that provide relevant support for postdocs.

We often hear that particularly new, international postdocs only hear about the TUM Talent Factory by coincidence. We would hence request you to share the program with our postdocs who might not yet be on our postdoc mailinglist.

For new postdocs at TUM, the TUM Welcome Services for International Researchers will also offer an Online Meet&Greet Event at the beginning of December. The date & details will be shared soon via their channels as well as the above-mentioned mailinglist.

As a save the date, we would already like to mention that we are currently planning a Postdoc Retreat at Raitenhaslach from September 1-3 2021. The program will consist of a mix of transferable skills workshops as well as format to present your research and to network with other TUM researchers. We will provide more information about the program and registration process early in 2021.

Best regards,

Dr. Neele Meyer & Dr. Pauline Popp

https://www.forte.tum.de/en/talent-factory/ | postdoc-application@tum.de | Twitter: @tumpostdoc
## Overview of all Workshops

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- **18-19** Science and Media: How to Bring Scientific Research into the Public
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### February 2021
- **9-12** How to get Research Funding from Industry
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### Further Offers & Points of Contact at TUM

- Nature Masterclass "Scientific Writing and Publishing"
- Courses by the TUM Institute for Life Long Learning
- Courses by TUM ProLehre Media and Didactics
- Courses by the TUM University Library
- TUM horizons
- TUM Language Center
- TUM IAS Wednesday Coffee Talks
- TUM Alumni & Career
Postdoc Workshops
November 2020 – March 2021

The TUM Talent Factory invites postdoctoral researchers at TUM to participate in a series of workshops which are designed specifically to enhance research and transferable skills of postdoctoral researchers. All our workshops are in English and our program includes both on-site as well as online events.

We particularly recommend you to take part in workshops which go beyond your day-to-day research and e.g. to learn more about topics like science communication, teamwork or conflict negotiation. Most workshops are designed for early to mid-career postdocs, but we have added various workshops specifically for advanced postdocs and research group leaders, particularly the TUM Junior Fellows.

Registration & Deadlines: You can register for the workshops by filing our registration form. For workshops which will take place in 2020, you can register until Thursday, November 5, 2020. For all workshops between January and April 2021, the registration deadline is Tuesday, December 15, 2020. After these deadlines, we will select the participants and announce free spots or the possibility to register for the waiting list via our Postdoc Mailinglist.

If you are interested in more than one workshop, you can submit the form multiple times. Please make sure you add a motivational statement for each registration. The statement becomes crucial when the number of applicants exceeds the maximum number of participants that can take part in a course.

On-site Events: We offer a mix of on-site and online events. Workshops scheduled as on-site events will take place at the TUM City Center Campus (mainly Arcisstr. 21). The course description includes whether it is an on-site or an online workshop or a mixed method workshop. We will make sure that social distancing can be observed. In case on-site workshops are not possible due to the Corona-related restrictions, we will discuss an alternative with the trainer and the selected participants.

Corona-related Hygiene Rules: We have to point out that a minimum distance of 1.5 m between any two persons must always be maintained in on-site workshops. In the seminar rooms, disinfectants will be provided. Until further notice, wearing a mouth-and-nose cover (MNC) is mandatory in all traffic and meeting areas within TUM buildings, as well as in the washrooms. The MNC can be removed once seated in the seminar rooms provided that a
minimum distance of 1.5 m is maintained between any two persons. The participation in the workshops is prohibited if you suspect you may be infected or have symptoms of illness. In that case, please inform the TUM Talent Factory team as soon as possible. Further information is found on the following website.

Workshop Registration & No Show: We invite professional external trainers for our workshops, who usually work with small groups of 8-12 postdocs. Since these workshops are quite expansive and many postdocs are interested in participating, we need participants to be fair and only accept their workshop spot if they are really able to participate in the full workshops. We often have a substantial amount of last-minute cancellations due to other commitments or participant who do not show up at all. This is not only frustrating for us and unfair for other postdocs, but may also reduce the funding we receive the conduct these workshops in future. Given the fact that dropouts due to disease or quarantine are likely during the winter semester, we would really ask you to make sure that participate in the respective workshop you have been selected for or cancel at least 10 days before the event.

If you are not sure whether you can spare 1-2 full days on a workshop, maybe the Postdoc101 Talk Series might be more suitable for you.

If you have any questions, feel free to contact us via postdoc-application@tum.de.

Click here for the direct link to the registration form for all workshops.
Communicating Science Online

Date: 24-25/11/2020, approx. 9.00-17.00

Format: On-site workshop, City Center Campus

Description: How can scientists benefit from being present on social media and from communicating actively online? The seminar “Communicating Science Online” offers a well-structured and comprehensive introduction to online media with a particular focus on how scientists can make most of Twitter, LinkedIn, ResearchGate and blogs.

Participants of this seminar will have identified and understood the factors underlying effective science communication. They will be able to decide which online tools and networks offer tangible benefits and they will be equipped and encouraged to actively participate in communicating science online. Possible topics of this two-day workshop include:

Topics:

- Who communicates in the new media landscape?
- The digital profile and how to influence it
- Social networks and their benefit for scientists
- Digital tools for scholarly communication
- Science blogging for beginners
- A framework for successful science communication
- Dos and Don’ts when communicating online

Trainer: The course will be conducted by Dr. Ulrike Brandt-Bohne, trainer at the National Institute for Science Communication (NaWik) in Karlsruhe. Ulrike Brandt-Bohne has a doctorate in biology and many years of research experience at leading international institutes. Parallel to her scientific work, she has been in front of the camera as a presenter for the ARD knowledge magazine "Kopfball". As a science journalist, she writes scripts for SWR, hosts events and writes on her own platforms.
Career Paths in Academia: (Funding) Opportunities for Postdocs

Date: 26/11/2020, approx. 13.00-15.00

Format: Online workshop via Zoom

Target group: PhD Students in the final year and early-career postdocs.

Description: It is well known that pursuing a career in academia can be tedious and many young researchers continue their career beyond a PhD without being aware of the career system. They are expected to raise third-party funds, but are not given any advice and training on how to apply for these funds.

In this workshop, you will get an overview of the largest funding organizations in Germany and the third party funding system, as well as general insights in the career paths at a university. The workshops aims at early career researchers and doctoral students who want to gain insight into the system and prepare for their first application in Germany.

What this workshop is not about: Applying for research funding groups & larger collaborative projects. If you are looking for more information for these formats, refer to our Post-doc101 series.

Trainer: The course will be conducted by Dr. Olga Malets and Dr. Sarah Förster from the TUM Talent Factory and National Funding Team of TUM ForTe. At TUM, the TUM Talent Factory is the central point of contact for young researchers who are planning to apply for third-party funding. We assist young researchers who are already working at TUM as well as focus on winning young talents over for a long-term career at TUM. Our services include the support of researchers who apply for funding and provision of information about opportunities and programs.
Negotiation and Conflict Resolution in Science

Date: 01/12/2020 and 08/12/2020

**Format:** Online workshop via Zoom. The trainer will work with two groups of participants in two slots (9.00-11.00 or 11.15-13.15 respectively on both workshops days).

**Description:** As we progress in our careers, our jobs will increasingly require skilled management and negotiation. The way that we decide to interact with others will determine the quality of our collaborations, but also our job satisfaction. Negotiation skills are always in high demand; these skills apply to all aspects of communication, in and outside of the workplace.

This course will help you recognize and improve your use of influence and persuasion. We will sharpen our negotiation skills by learning to assess positions and leverage power without damaging long-term communication. We will look into common complaints that have been known to slow the progress of your work, and train in possible workplace scenarios. The aim of this course is to reduce possible frustration and to improve your work efficiency by reducing/resolving conflicts and avoiding miscommunications. Offline course work will include a reflection on your own communication style. Together we will work to reach a higher collaborative potential and smoother academic experiences.

**Course format:** The workshops consists of the two online meetings and additional video material and assignments. Participants will have access to the online course material one week before their first Zoom meeting and need to complete an assignment in between.

**Trainer:** The workshops will be conducted by **Dr. Andrew Wold**. Dr. Wold is an international trainer and neuroscientist. He conducts research at the Linköping university hospital in Sweden.
Staff Selection, Biases and Stereotypes

Date: 02-04/12/2020

Format: Online workshop via Zoom

Target group: This workshop is designed for research group leaders and advanced postdocs already have their own group.

Description: Most hiring processes are hotbeds of biases. Very often, we try to hire clones of ourselves, either deliberately or subconsciously. This in turn destroys any notion of wanting to hire ‘the best’. In this workshop, we’ll identify steps in the hiring process, where these biases arise and how we could possibly eliminate them in order to really hire ‘the best’. It’s a relevant exercise for everyone interested in how biases influence our work, not just hiring managers.

Topics include:

- Biases which distort out thinking- in staff selection and beyond
- Develop your own hiring process step by step
- How to get most information out of application documents and interviews
- Discrimination-free negotiation process for a stronger team

Course format: The workshop consist of two webinars with self-study and homework in between. The participants will be split in smaller groups and individual time slots will be assigned before.

Trainer: Dr. Philipp Gramlich is a chemist by training. As project and team leader in industry and academia, he has been leading up to 22 staff, giving him ample experience in the hiring process. In 2012, he co-founded NaturalScience.Careers, focusing on soft skills specifically for researchers.
The Happy Scientist

Date: 03/12/2020 and 17/12/2020, 14.00-17.00

Format: Online workshop via Zoom

Description: In this active workshop, you practice several techniques that improve your happiness and your mental resilience. Recent scientific research offers a range of exercises such as the gratitude attitude, finding flow, practicing concentration, define direction in your life, etc. Expert-trainer Bas Jansen is a psychologist who helps you apply such techniques. During the workshop, you can try and discover which of the techniques work for you and which are right for you.

The exercises help to reduce stress, perfectionism, mental filtering, future anxiety, and other negative mental states. They will support your ‘growth mindset’ and help you prevent and solve stress, as well as simply add to your quality of life.

In between the course days, you put the techniques of your choice to practice, and reflect on their usefulness on the second workshop.

Trainer: The workshop will be conducted by Bas Jansen, a psychologist and senior ElroyCOM Trainer. ElroyCOM Training is a certified CRKBO educational institute that specializes in training scientists on various career levels.
The Basics of Project Management for Researchers – Classical and Agile

Date: 16-17/12/2020, approx. 9.00-17.00

Format: On-site workshop, City Center Campus

Description: In this workshop, you will gain a practice-oriented introduction to the most important methods and tools in project management. You will learn how to professionally initiate, plan and monitor projects, as well as how you can motivate your team from the very beginning within the triangle of time, cost and quality. You will obtain valuable skills that will enable you, together with your team, to successfully tackle even complex tasks. We look at classical and agile methods and discuss the particularities of projects in the field of research and development.

Trainer: The course will be conducted by Dr.-Ing. Katrin Schickhoff. Dr. Schickhoff is project management for experts, trainer and consultant for project management, communication and team leadership for project managers and executives since July 2000. She was project coordinator for several national programs in Germany and worked as acting partner with several institutions, corporations and ministries for research funding. She is a certified trainer for communication, sales and project management.

Register until: Nov. 5, 2020
Building and Managing your Research Group for Research Group Leaders

Date: 13-15/01/2021

Format: Day 1&2: approx. 9.00-17.00, on-site workshop, City Center Campus, day 3: individual session, probably online

Target group: This workshop is designed for research group leaders and advanced postdocs already have their own group. Mid-career postdocs without their own group can register for the workshop in February.

Description: The transition from postdoc to research group leader, from being a member of somebody else’s group to becoming a fully-fledged independent researcher is an exhilarating experience - but also very challenging.

This workshop offers practical advice and techniques for establishing an effective leadership style, identifying needs, setting goals and managing expectations, recruiting and developing research staff, reviewing progress and dealing with underperformance.

By participating in the workshop, you will be better equipped to:
- Understand what makes an effective research leader and manager
- Set out vision and direction for your research group
- Relate short-term actions to longer-term strategies
- Build a talented team with a variety of individual behaviours, experiences, attitudes and skills
- Create a welcoming and invigorating research environment
- Manage your resources effectively
- Organise your time and workload to maintain a healthy work-life balance
- Establish yourself as a research leader at your institution and in your research field

What this course is not about: How to fund your research group.

Trainer: Dr. Thomas Koch is a research management consultant, certified business trainer and coach. Holding a PhD in physical chemistry from the UK, he has 11 years of international experience as a researcher throughout Europe. He also has 13 years of experience as a research manager and senior administrator delivering high-level support and advisory services for both researchers and university top management at the universities in Bochum (RUB) and Munich (LMU). In 2016, he started up his own consultancy Academic Futures to provide hands-on workshops and individual guidance for researchers to realise their research ideas and career objectives.

Register until December 15, 2020
Science and Media: How to Bring Scientific Research into the Public

Date: 18-19/01/2021, approx. 9.00-17.00

Format: Online workshop via Zoom

Description: The workshop addresses the main contents concerning the communication between researchers and the media. Do you ever feel daunted by the idea of giving a statement or being interviewed by the Press? Media contact is inevitable in our fast-moving, globalized world and learning how to communicate with the press is essential, no matter how big or small the organization.

A report in the media is a welcome, valuable opportunity to promote individual business and present your projects to a wide audience, however it can also be an incredibly intimidating and challenging experience. You could get stuck trying to navigate a challenging topic or have your words twisted in a moment of confusion. We all know negative stories are out there and those are the ones that sell despite the positives and life enriching experiences offered by science.

The workshop will address common challenges that arise such as:
- How to react when asked for a TV statement or an interview
- How to give an interview or statement with confidence
- How to interact with the camera
- How to avoid mistakes or give statements that can be taken out of context
- How to prepare for critical questions

On the second day of the workshop, Ms. Appelhagen will focus on camera training and can also give you individual advice on your appearance on Zoom.

Trainers: The workshop will be conducted by Dr. Sebastian Poliwoda, trainer and deputy director of the Bavarian Press Academy. Dr. Poliwoda is a journalist who has worked for various newspapers and magazines including Süddeutsche Zeitung for years focusing on science, politics and travelling.

The camera training will be conducted by Sabine Appelhagen. Ms. Appelhagen is not only a journalist but also a communication specialist with many years of experience on TV; she trains politicians, business people and everyone who needs support with media communication. She is an expert in crisis management and holds lectures at several prestigious institutions and universities.
Learning and Encouragement through Feedback. Tools and Practices for High-Quality Collaboration in Academic Teams

Date: 20-21/01/2021, two afternoon sessions

Format: Online workshop via Zoom

Description: Teamwork is essential in academia, but it has never been easy. Especially giving and receiving feedback does not come natural to us. In recent years and across all fields, its relevance has increased: We need to learn more, collaborate better and create a culture of trust and mutual aid. How do we rise to this challenge? – The good news is that decades of empirical work, alongside recent innovations, offer practical methods that make feedback work.

This Workshop offers specific strategies and tools to form a culture of constructive feedback for academic teams. It helps to establish the right mindset, provides psychological insights and enables an exchange about best practices, processes and rules.

Focal points of the Workshop:
• giving feedback that is candid and caring
• soliciting feedback (from busy people)
• handling emotions in difficult conversations
• building structures that support constructive feedback
• forming an appreciative mindset
• identifying and dealing with the needs behind the need for feedback

Trainer: Stephan Pfoh is a speaker, author and New Work guide at Berlin Alley, is specialized in feedback and the psychology of work. He has extensive work experience in different fields, ranging from academics to administration, teaching, information design and business intelligence. Berlin Alley is an agency for New Work. We help building a culture of collaboration, continuous learning and human-centered work – for individuals, teams and organizations of all sizes.
How to get Research Funding from Industry
Date: 09-12/02/2021

Format: Online workshop via Zoom

Target group: Postdocs and junior group leaders.

Description Adding research funding from the private sector is a lucrative option that is not pursued by many researchers. One of the biggest reasons this option is overlooked is a lack of understanding about how companies function and how an academic researcher might bridge the culture differences to make useful connections. This workshop provides practical advice on how to identify and build valuable private sector research collaborations.

Topics include:
- Private Sector Funding Overview
- Academia vs industry and how to make connections to industry
- Collaboration models and intellectual property
- Industry project management basics
- Your industry funding plan

Course format: The workshop consists of four webinars with individual learning time in between. The participants will be split in smaller groups and individual time slots will be assigned before.

Trainer: Dr. David Giltner developed photonics technologies in the private sector for more than 20 years. In 2017 he founded TurningScience to teach early scientists how to commercialize technology and build rewarding careers in the private sector. He is physicist by training and the author of the book Turning Science into Things People Need.

Dr. Philipp Gramlich is a chemist by training. He took part in and initiated industry-funded projects in academia- both as academic and as industry partner. In 2012, he co-founded NaturalScience.Careers, where he focuses on soft skills topics for researchers.

Register until December 15, 2020
Excellence in International Networking, Teaming and Collaboration Skills

Date: 09-10/02/2021

Format: Day 1: half-day onsite workshop City Center Campus (afternoon),
Day 2: Online workshop via Zoom, following by an individually arranged 1-hour certification session via Zoom after the workshop

Description: Academic study and research offers many opportunities to professionally network - which are too often missed or under-utilised. This workshop and follow-up sessions will develop the required skills and habits to help build professional, collaborative connections and contribute to personal career success.

The programme is formatted to comply with current Covid-19 restrictions with an initial group workshop (maximum 8 participants) observing social distancing followed by smaller group sessions (maximum 4 participants) via Zoom and completing with individual, customised sessions (Zoom), arranged flexibly to suit each participant.

Core Skills covered:

- Proactive "person-to-person" networking with peers at a conference and online
- Developing a clear and effective compelling narrative
- Adapting to various behaviour types and international/cultural demographics
- Managing body language & dealing with nerves and anxiety
- Assertive and respectful communication techniques
- Optimizing non-verbal communication habits
- Enhancing fluency of scientific English (for non-native speakers)
- Developing practical & technical skills for web-based communications
- Developing an engaging and credible online professional presence

Trainer: The workshop will be conducted by Dr. Paul Charlton who has over 20 years of relevant experience, now utilized in both designing and delivering the most useful content in a challenging, interactive and highly actionable format. For more details about Paul, please visit his linkedin profile.
Building and Managing your Research Group for Postdocs

Date: 22-24/02/2021

**Format:** Day 1&2: approx. 9.00-17.00, on-site workshop, City Center Campus, day 3: individual session, probably online

**Target group:** This workshop is designed for *postdocs with at least two years of postdoc experience* who do not have their own group yet, but are preparing for the next steps. Researchers who already have their own group can register for the course in January.

**Description:** The transition from postdoc to research group leader, from being a member of somebody else’s group to becoming a fully-fledged independent researcher is an exhilarating experience - but also very challenging.

This workshop offers practical advice and techniques for establishing an effective leadership style, identifying needs, setting goals and managing expectations, recruiting and developing research staff, reviewing progress and dealing with underperformance.

By participating in the workshop, you will be better equipped to:
- Understand what makes an effective research leader and manager
- Set out vision and direction for your research group
- Relate short-term actions to longer-term strategies
- Build a talented team with a variety of individual behaviours, experiences, attitudes and skills
- Create a welcoming and invigorating research environment
- Manage your resources effectively
- Organise your time and workload to maintain a healthy work-life balance
- Establish yourself as a research leader at your institution and in your research field

**What this course is not about:** How to fund your research group.

**Trainer:** *Dr. Thomas Koch* is a research management consultant, certified business trainer and coach. Holding a PhD in physical chemistry from the UK, he has 11 years of international experience as a researcher throughout Europe. He also has 13 years of experience as a research manager and senior administrator delivering high-level support and advisory services for both researchers and university top management at the universities in Bochum (RUB) and Munich (LMU). In 2016, he started up his own consultancy *Academic Futures* to provide hands-on workshops and individual guidance for researchers to realise their research ideas and career objectives.
The Basics of Project Management for Researchers – Classical and Agile

Date: 02-03/03/2021, approx. 9.00-17.00

Format: On-site workshop, City Center Campus

Description: In this workshop, you will gain a practice-oriented introduction to the most important methods and tools in project management. You will learn how to professionally initiate, plan and monitor projects, as well as how you can motivate your team from the very beginning within the triangle of time, cost and quality. You will obtain valuable skills that will enable you, together with your team, to successfully tackle even complex tasks. We look at classical and agile methods and discuss the particularities of projects in the field of research and development.

Trainer: The course will be conducted by Dr.-Ing. Katrin Schickhoff. Dr. Schickhoff is project management for experts, trainer and consultant for project management, communication and team leadership for project managers and executives since July 2000. She was project coordinator for several national programs in Germany and worked as acting partner with several institutions, corporations and ministries for research funding. She is a certified trainer for communication, sales and project management.

Register until December 15, 2020
Professor wanted! How to Apply for Professorships

Date: 30-31/03/2021, approx. 9.00-17.00

Format: On-site workshop, City Center Campus

Target Group: Postdocs with at least 2 years of postdoc experience and Research Groups Leaders who are preparing to apply for professorships. If you want to obtain more general information about how to apply for professorships, we recommend you to take part in the Postdoc101 Online Talk "How to become a professor" on Jan. 27, 2021.

Description: Every scientist who decides to stay permanently in academia, sooner or later faces what is supposed to be career’s hardest challenge: Applying for full professorship. The workshop aims to give you insights in the application procedure – a procedure that is highly formalized but often lacks transparency and differs in many aspects from other application formats in academia. In this seminar, we deal with your written application as well as topic-related and strategic advice for your selection interview, application presentation and demonstration lecture. We focus on different aspects of the appointment procedures, such as typical and critical questions during the selection interview, potential snares during the demonstration lecture or ambivalent interests among the members of the audition committee. Moreover, we work on how to present yourself and your academic profile successfully and how to emphasize your particular expertise.

Trainer: **Dr. Dieta Kuchenbrandt** studied Psychology at the University of Greifswald, spent her postdoctoral years at the Center of Excellence in Cognitive Interaction Technology (CITEC, Bielefeld University), and was a visiting professor for Social Psychology at the University of Osnabrück. In addition, she completed a two-year training program in management consulting and coaching (Deutsche Psychologenakademie). Today, she is the co-owner of schainundkuchenbrandt, working as a trainer and coach dedicated to the interests and concerns of scientists in academia. Her work particularly focuses on career planning and applying for professorships.
Career Development through Research Funding
Date: 29-30/04/2021

Format: Day 1: On-site workshop, 9.00-17.00, Day 2: Individual Coaching Session with each participant, Center Campus

Description: Researchers are increasingly faced with expectations to raise third-party funds if they want to pursue a successful research career. Yet, applying for third-party funds is not an end in itself and could even be detrimental to research careers, if disconnected from own scientific or life plans or scientific goals. This workshop, thus, aims to clarify which kinds of funding opportunities are suitable for the participants’ respective purposes.

In addition, it offers insights into the objectives and practices of research funding institutions and peer review procedures. During a second day, individual short coaching sessions will help the participants to pave their way towards successful applications in view of their needs and ambitions.

Trainer: The workshop will be conducted by Dr. Bärbel Elija Bleher, Scholz CTC GmbH. She is full-time coordinator of an international Helmholtz Research School and has extensive experience in research and teaching. She also has a large expertise in research management and since many years applies and acquires third-party funds and acts as a reviewer for funding organizations.

Course Format: The first day is a group workshop. On the second day, you have the chance to discuss a topic of your choice during an individual coaching session.
Nature Masterclass
"Scientific Writing and Publishing"

Anytime, Online Course

TUM researchers can improve their scientific writing and publishing skills anytime with the Nature Masterclasses online course. Learn how to publish from Nature Research editors: TUM researchers have now access to the Nature Masterclasses online course in Scientific Writing and Publishing.

The course is taught by editors from the Nature Research journals and covers the entire scientific publishing process – from writing a paper to publication.

Access is available to all TUM researchers and staff members. Note that the course focuses on research within the natural sciences, but includes content and tips relevant for researchers from all fields and backgrounds. From our experience, the course is particularly useful for PhD students who are in the process of writing their first papers, but certainly also interesting for more advanced researchers who might want to learn more about specific aspects such as Data Management.

For more information, please consult this website.
Further Points of Contact at TUM

Courses by the TUM Institute for Life Long Learning

In addition to the Postdoc Workshops, also take a look at the Leadership and Project Management courses offered by the newly founded TUM Institute for Life Long Learning:

- **Finding the Best Talents**: 04.11.2020
- **Führend Wissen Schaffen**: 15.12.2020 (Workshop takes place in German)
- **Leadership Ethics**: 15.01.2021

Please register directly on their website to participate in one of the courses.

The TUM Institute for Life Long Learning regularly offers courses which are designed to provide researchers with concrete tools and techniques for academic leadership and effective research management. Furthermore, the courses give researchers the opportunity to learn about best practice examples and discuss any challenges they might experience in their daily work.

For more information, please contact Eva-Maria Knipfer.

Courses by TUM ProLehre Media and Didactics

ProLehre offers courses, online-seminars, resources and individual counseling in university didactics, educational technology and media literacy. You can document your progress and bolster your career outlook by keeping a teaching portfolio and acquiring an accredited certificate.

For further information, please visit their website.

Courses by the TUM University Library

Courses on Literature Research, Data Management, Academic Publishing, and Research Impact
The University Library supports you with a wide range of publishing and consultation services in such areas as research data management, citation, open access, and bibliometrics. Upcoming courses and webinars include:

- **Visibility and Research Impact**: 28.01.2021, 9.00 – 13.00, Webinar
- **Routes to Publishing**: 22.01.2021, 10.00 – 12.00, Webinar
- **Predatory Journals**: 19.02.2021, 10.00 – 12.00, Webinar

Please register online to participate in one of the courses.

The Library’s training programme focuses on services, skills and techniques that will support researchers in their daily work. In compact courses, you will learn how to search literature efficiently, cite correctly, apply for open access funding, navigate publication procedures, manage research data sustainably and increase your research impact.

All dates and the complete course program is available on the Library’s website. For more information, please contact the Library’s Information Literacy Team.

**TUM horizons**

TUM horizons offers advanced training on personality development, project management, communication skills and intercultural communication.

Please note that the courses are only for the TUM employees, scholarship holders can usually not take part. In addition, you need to register for the courses immediately when the new program comes out at the beginning of the semester.

For updated information, please visit the following website.

**TUM Language Center**

**German Language Courses**

The TUM Language Center provides German language courses for international fellows and offers intercultural communication courses and events to enhance intercultural discourse. They offer special courses for the TUM staff, which makes it also a great opportunity to meet other researchers at TUM.
English Writing Center
The English Writing Center offers free one-to-one consulting in English writing to all members of the TUM community. The Center is staffed by both professional language instructors and student Writing Fellows, all of whom are native (or near-native) English speakers. Contact them to develop long-term proficiency in English writing or to polish your papers in process!

For updated information, please visit the following webpage.

TUM IAS Wednesday Coffee Talks

The TUM Institute for Advanced Study regularly invites TUM scientists and their guests for coffee! Meet other scientists and listen to a short talk (10-15 mins) on a recent major TUM publication or issue. For updated information, please visit this website.

TUM Alumni & Career

The TUM Alumni & Network service supports all kind of TUM networks. Women of TUM is the network for female academics, graduates and students of TUM. It promotes a global exchange of ideas and mutual support among women in the areas of economics and the sciences. Additionally, TUM Alumni & Network offers webinars in English. They have an extensive list of recorded and upcoming webinars on topics concerning job hunting Germany: How your CV should look like, salary negotiations. You can also contact them to check your CV etc. if you are planning to continue your career outside academia.

For updated information, please visit this website as well as this one.

Before leaving TUM, join the Network to stay connected.
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